

## **Agenda Item # III. F.**

**HAMILTON COUNTY DEPARTMENT OF EDUCATION  
3074 HICKORY VALLEY ROAD  
CHATTANOOGA, TENNESSEE 37421**

### **MEMORANDUM**

**TO:** Hamilton County Board of Education  
  
Jim Scales, Ph.D.  
Superintendent

**FROM:** Rick Smith, Deputy Superintendent - Administration

**DATE:** May 22, 2008

**RE:** Addition to Board Policy 3.500

A committee of principals and central office administrators met to discuss and develop a charge policy to be implemented at the beginning of the 2008/2009 school year. The committee recommends the following be added to Board Policy 3.500:

#### **HAMILTON COUNTY BOARD OF EDUCATION POLICY ADDITION TO POLICY 3.500**

### **LUNCH CHARGES**

It is the intent of the Board that the School Nutrition Program provides the opportunity for each student to have a nutritious meal every day. However, if circumstances require it, some students may charge their lunch in accordance with the following:

1. Elementary and middle school students will be allowed to charge.
2. High school students may not charge their lunch.
3. Adult charges are not allowed with the exception of principal approved, special event and/or Teacher Appreciation Day.
4. A la Carte items may not be charged.
5. Procedures to be used system-wide to collect overdue charges shall be designed, distributed, and monitored by the School Nutrition Department.