

Hamilton County Board of Education

Monitoring: Review: Annually, in September	Descriptor Term: Rules of Order	Descriptor Code: 1.405	Issued Date: 12/16/04
		Rescinds:	Issued:

1 The rules contained in the current edition of *Robert's Rules Of Order, Newly Revised*, shall govern the
2 Board in all cases to which they are applicable, except as otherwise provided by any statutes¹ applicable
3 to the Board, or by policies of this Board including the following exceptions:
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5 **VOTING METHOD**

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7 When a formal vote is taken on any question brought before the Board, the decision shall be made on
8 the basis of a majority of the membership of the Board.² Votes on all motions and resolutions shall be
9 "ayes" and "nays".
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11 Roll call votes will be used on items requiring an expenditure of funds, at the discretion of the chairman
12 or upon the request of any board member. Each member's vote shall be recorded in the minutes on a
13 roll call vote. Upon request, any member's individual vote may be recorded in the minutes. No secret
14 votes shall be used.³
15

16 **CHAIRMAN'S PARTICIPATION**

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18 The person chairing a meeting may participate in discussion, make motions, and vote on all issues as
19 any other member without relinquishing the chair.⁴
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21 **SUSPENSION OF RULES**

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23 Rules of order may be suspended by a two-thirds vote at any regular or special meeting.
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25 **CHALLENGES**

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27 Procedural challenges to the rules of order must be made in a timely manner and not later than the next
28 successive meeting.
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34 Legal Reference:

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36 1. TCA 49-5-409(b)(1); TCA 49-6-3004(2)(f)
37 2. TCA 49-2-202
38 3. TCA 8-44-104(b)
39 4. *Reeder v. Trotter*, 142 Tennessee 37 (1919)
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