

Hamilton County Board of Education

Monitoring: Review: Annually in October	Descriptor Term: Charter School Application Process	Descriptor Code: 4.212	Issued Date: 11/11/21
		Rescinded:	Revised: 11/09/23

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In the district’s capacity as a Tennessee Charter School Authorizer, any prospective charter school sponsor shall send the Superintendent of Schools and Office of Access & Choice a letter of intent prior to December 1 of the year preceding the year in which the proposed charter school plans to begin operation as a public charter school.

A sponsor seeking board approval of an initial charter school application must complete the form provided by the Tennessee Department of Education. In the application, the sponsor must demonstrate that the proposed charter school meets the purpose prescribed by law for the formation of a charter school and the proposed charter school will be able to implement a viable program of quality education for its students.

Completed applications must be submitted to the board on or before February 1 by submitting two hard copies of the application and one electronic copy to the Office of Access & Choice. The sponsor shall pay an application fee of \$2500. This fee shall be added to the Authorizer Fee Budget maintained by the Office of Access & Choice, Charter School Office for the primary purpose of covering expenses associated with the application review team and process.

If December 1 or February 1 falls on a Saturday or Sunday, the due date shall be the first business day following that date.

Legal References:
1. TCA 49-13-107 (f)

Cross References: