

Hamilton County Board of Education

Monitoring: Review: Annually, in November	Descriptor Term: Credit Recovery	Descriptor Code: 4.210	Issued Date: 04/20/17
		Rescinds:	Revised: 12/08/22

GENERAL

Credit recovery is a course-specific, standards based extended learning opportunity for students who have previously been unsuccessful in mastering the standards required to receive course credit or earn promotion. Credit recovery programs, in general, have a primary focus of helping students stay in school and graduate on time.

The director of schools shall ensure that credit recovery facilitators receive training regarding course organization, online instruction management and related technology.

Credit recovery teachers shall comply with all State Board of Education certification requirements.

ADMISSION AND REMOVAL¹

No student shall be admitted to or otherwise enrolled in credit recovery courses unless:

1. The student's parent/guardian gives written consent for the student to enroll in the proposed credit recovery course. Parents/guardians should be informed that not all postsecondary institutions will accept credit recovery courses for credit and that the NCAA Clearinghouse will not accept credit recovery courses for credit; and
2. The student has previously taken an initial, non-credit recovery section of the proposed course and received a grade of at least fifty percent (50%). Students who receive a grade of below fifty percent (50%) in the non-credit recovery section of the course must re-take the course.

If a student is seeking to recover credit for the first semester of a two-semester course, the student may not receive the full credit for the course until he/she has enrolled in and passed the second semester of the course and taken any applicable End of Course examinations.

The board shall track students enrolled in credit recovery courses as directed by the Tennessee Department of Education.

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1 INSTRUCTION AND CONTENT

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3 Credit recovery teachers shall work closely with credit recovery facilitators to correlate class content
4 and instruction.

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6 The director of schools shall ensure that all credit recovery courses:

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- 8 1. Align with Tennessee's current academic standards for the relevant course content area, as
9 approved by the State Board of Education; and
 - 10 2. Differentiate instruction to address individual student growth needs based on diagnostic
11 assessment or End of Course data.

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14 Students in credit recovery programs shall:

- 15 1. Complete a course skill-specific diagnostic to determine skill-specific goals;
 - 16 2. Meet individual skill-specific goals in a flexible time frame as established by identified
17 student need; and
 - 18 3. Master all individualized skill-specific goals as established by the diagnostic process in order
19 to earn credit.
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24 GRADES

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26 The director of schools shall establish a grading formula for credit recovery courses that includes the
27 original failing grade in the calculation of the final credit recovery grade.

- 28 • Students passing credit recovery shall receive a grade of sixty percent (60%).
 - 29 • The student transcript shall denote that the credit was attained through credit recovery.
 - 30 • The original failing grade may also be listed on the transcript, but shall not factor into the
31 students GPA, in accordance with the State Board of Education's Uniform Grading Policy
32 (3.103).
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35 Grades awarded in credit recovery courses shall adhere to the State Board of Education's Uniform
36 Grading Policy.

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38 Legal Reference

- 39 1. SBOE Policy 2.103
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