

# Hamilton County Board of Education

Monitoring: <b>Review: Annually in June</b>	Descriptor Term: <b>Parent and Family Engagement Policy</b>	Descriptor Code: <b>4.502</b>	Issued Date: 6/21/08
		Rescinds:	Revised: <b>07/19/18</b>

1 GENERAL EXPECTATIONS FOR ALL SCHOOLS

2 The Hamilton County Department of Education (HCDE) shall be governed by the statutory definition  
3 of parent and family engagement as cited in the Every Student Succeeds ACT (ESSA), and shall carry  
4 out programs, activities and procedures in accordance with this definition. As a district that receives  
5 Title I, Part A funding, HCDE will develop jointly with, agree on with, and distribute to, families of  
6 participating children a written parent and family engagement policy that contains information required  
7 by PL 114-95 Section 1116(a)(2) of the Every Student Succeeds Act (ESSA). The policy will support  
8 student academic achievement, establish the LEA's expectations for parent and family engagement,  
9 and describe how the district will implement specific parent and family engagement activities.

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11 The Board shall implement the following as required by federal and state legislation:

- 12 • The school district (LEA) will put into operation activities and procedures for parent and family  
13 engagement in all of its schools. Those programs, activities and procedures will be planned and  
14 operated with meaningful consultation with parents and families.
- 15 • The school district shall incorporate activities and strategies that support this districtwide parent and  
16 family engagement policy into its Local Education Association (LEA) Needs Assessment and the LEA  
17 Plan Prioritized Goals and Strategies.
- 18 • The LEA Needs Assessment and the LEA Plan Prioritized Goals and Strategies shall include  
19 procedures by which parents and families may learn about the course of study for their children and  
20 have access to all learning materials.
- 21 • The LEA Needs Assessment and the LEA Plan Prioritized Goals and Strategies shall include  
22 strategies for parent and family engagement in the district's schools, which are designed to improve  
23 parent, family, and teacher cooperation in such areas as homework, attendance and discipline.
- 24 • If the LEA Needs Assessment and the LEA Plan Prioritized Goals and Strategies are not satisfactory  
25 to parents and families, the school district shall submit any parent and family comments with the plan  
26 when the school district submits the plan to the State Department of Education.
- 27 • To the extent practicable, the school district and its schools shall provide full opportunities for the  
28 engagement of parents and families with limited English proficiency, parents and families with  
29 disabilities, and parents and families of migratory children, including providing information and school



- 1 reports in an understandable and uniform format and including alternative formats upon request, and,
- 2 to the extent practicable, in a language parents understand.
  
- 3 • The school district shall appoint a Parent and Family Advisory Council that will annually assess,
- 4 through consultation with parents and families, the effectiveness of the parent and family engagement
- 5 policy and determine what action needs to be taken, if any, to increase parent and family engagement.
- 6 In order to accomplish this, the advisory council shall be composed of representatives from parents and
- 7 families of students in elementary, middle and high schools, a member of the school board, and
- 8 representatives from the school district.