

Hamilton County Board of Education

Monitoring: Review: Annually	Descriptor Term: Grading System	Descriptor Code: 4.601	Issued Date: 09/19/13
		Rescinds:	Issued: 09/20/18

1 The Director of Schools shall develop an administrative procedure to establish a system of grading and
2 assessment for evaluating and recording student progress and to measure student performance in
3 conjunction with board-adopted content standards. The grading/assessment system shall follow all
4 applicable statutes, rules and regulations of the State Board of Education.¹ The grading/assessment
5 system shall be uniform district-wide at comparable grade levels.²

6
7 The Director of Schools shall submit a copy of the grading, reporting, and assessment systems to the
8 Board before the system is implemented. These approved guidelines shall be communicated annually
9 to students and parents/guardians.³

10
11 Kindergarten through Grade 2 will issue a standards-based report card for reporting progress. In
12 grades 3-12 numerical grades will be used to report student progress for all students except for
13 approved non-graded courses.

14
15 Beginning with the 2018-2019 school year, for students in grades 3-8, scores on the Tennessee
16 Comprehensive Assessment Program (TCAP) shall comprise 15% of the student's grade for the
17 spring (second) semester in mathematics, English language arts, science and social studies. For
18 students in grades 9-12, scores on the TCAP shall comprise 15% of the student's final course grade,
19 either for a semester-long (block) or year-long course schedule.

20
21 If TCAP raw score results are not received by close of business the Friday before the first day of
22 classes for students in January, the results will not be included in student grades for fall block
23 courses. For year-long/traditional and spring block courses, if TCAP raw score results are not
24 received by close of business the Monday before the last day of school for students, the results will
25 not be included in student grades.⁵

26
27 Conduct grades are based on behavior and shall not be deducted from scholastic grades.

28
29 Conduct shall be marked as follows:
30 S.....Satisfactory
31 N.....Needs Improvement
32 U.....Unsatisfactory

33
34 Attendance records will be used in determining the awarding of grades, the passing of a course,
35 promotion, or retention

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41 Legal References:

- 1
- 2 1. TRR/MS 0520-1-3-.05(3)(a)
- 3 2. TCA 49-1-302(16)(g)
- 4 3. TRR/MS 0520-1-3-.05(3)(b)
- 5 4. TCA 49-2-203(B)(7)
- 6 5. TCA 49-1-617